

Committee(s):	Date(s):
Health and Wellbeing Board	18 July 2014
Subject: Health and Wellbeing Board Appointment of Co-opted Members	Public
Report of: Town Clerk	For Decision

Summary

The constitutional arrangements for the Health and Wellbeing Board make provisions for the City Corporation to appoint up to two Co-opted Members to the Board.

This report is seeking to approve the appointment of two Co-opted Members. Under arrangements for appointing Co-opted Members, as agreed by the Court of Common Council in April 2014, the Health and Wellbeing Board has powers to make these appointments.

It is being proposed that Mr Paul Haigh (City and Hackney CCG) and Mr Neil Roberts (NHS England) be appointed to the Board for the remainder of the 2014/15 civic year.

Mr Paul Haigh:

“I am currently chief officer of City and Hackney CCG, and have been in post since the CCG was established. The CCG is responsible for commissioning health services for the patients registered with the Neaman practice. I led the creation and establishment of City and Hackney CCG and prior to that was chief executive of the practice based commissioning organisation which was set up by City and Hackney GPs in 2005 (ELIC - a social enterprise). I have therefore worked on commissioning with local GPs, providers and partners in the local area for 9 years. I have spent my whole career in the NHS, joining in 1978 in Blackpool. I have held various roles, in commissioning and provider management and have held posts as chief executive of a primary care group and a primary care trust in north west London. I am passionate about making a concrete and tangible difference for local people.”

Mr Neil Roberts:

“Head of Primary Care, NHS England (London Region. North, Central & East)

Currently responsible for the commissioning and development of all primary care services (GP, pharmacy, dentistry and eye care) across North, Central & East London delivered via c2300 contracts with a combined value of c£0.8billion. Have a shared responsibility with the other national Regional Heads of Primary Care for national policy development.

34 years’ experience in primary and community services commissioning / contract and performance management, 28 years of which has been at a senior level at or around Board level, mostly in NHS Organisations around SW and NW London. Detailed and expert knowledge of primary care issues and a

focus on achieving value for money. Considerable success in developing partnerships and multi-agency collaboration. Energy, enthusiasm, good humour and a demonstrable commitment to patient care and contributing to the community.”

Recommendations

It is recommended that consideration be given to Mr Paul Haigh (City and Hackney CCG) and Mr Neil Roberts (NHS England) being appointed to the Board for the remainder of the 2014/15 year.

Appendix 1:

Health and Wellbeing Board Terms of Reference and Constitution

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HEALTH AND WELLBEING BOARD TERMS OF REFERENCE

(a) Introduction

In accordance with the Health and Social Care Act 2012 and any subsequent related legislation, the Health and Wellbeing Board will seek to improve the quality of life of the local population and provide high-level collaboration between the Common Council, NHS and other agencies to develop and oversee the strategy and commissioning of local health services.

The Board will operate as a Committee of the Court of Common Council in accordance with the City of London Corporation's Standing Orders, and such other legislation of codes that may apply.

(b) Membership

Statutory Members

A Non-Ward Committee consisting of,

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- A representative of the SaferCity Partnership Steering
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

Substitutes for Statutory Members

As with other Committees of the Court of Common Council, Elected Members are unable to appoint substitute Members. Other Statutory Members of the Board may nominate a single names individual who will substitute for them and have the authority to make decisions in the event that they are unable to attend a meeting.

Co-opted Members

The Board may appoint up to two co-opted non-City Corporation representatives with experience relevant to the work of the Health and Wellbeing Board.

Voting rights

Voting rights will apply to the following Statutory Members:

- three Members elected by the Court of Common Council (who shall not be members of the Health and Social Care Scrutiny Sub-Committee)
- the Chairman of the Policy and Resources Committee (or his/her representative)
- the Chairman of Community and Children's Services Committee (or his/her representative)
- the Chairman of the Port Health & Environmental Services Committee (or his/her representative)
- the Director of Public Health or his/her representative
- the Director of the Community and Children's Services Department
- a representative of Healthwatch appointed by that agency
- a representative of the Clinical Commissioning Group (CCG) appointed by that agency
- a representative of the SaferCity Partnership Steering
- the Environmental Health and Public Protection Director
- a representative of the City of London Police appointed by the Commissioner

Quorum

The quorum consists of five Members, at least three of whom must be Members of the Court of Common Council or Officers representing the City of London Corporation.

Code of Conduct

All Members of the Health and Wellbeing Board will be bound by the Court of Common Council's Code of Conduct for Members, as adopted.

(c) Sub-Committees and Working Groups

The Board may establish and appoint to sub-committees and working groups. The Board may delegate any of its functions to sub-committees or working groups or request them to undertake task and finish reviews or project work in the pursuit of the Board's goals.

Members of a sub-committee or working group may be a Statutory or Co-opted Member of the Board or any Elected Member of the Court of Common Council. Additional members of a sub-committee or working group will be agreed by the Board.

Sub-committees and working groups will cease to exist upon a decision by the Board.

(d) Terms of Reference

To be responsible for:-

- a) carrying out all duties conferred by the Health and Social Care Act 2012 (“the HSCA 2012”) on a Health and Wellbeing Board for the City of London area, among which:-
 - i) to provide collective leadership for the general advancement of the health and wellbeing of the people within the City of London by promoting the integration of health and social care services; and
 - ii) to identify key priorities for health and local government commissioning, including the preparation of the Joint Strategic Needs Assessment and the production of a Joint Health and Wellbeing Strategy.

All of these duties should be carried out in accordance with the provisions of the HSCA 2012 concerning the requirement to consult the public and to have regard to guidance issued by the Secretary of State;

- b) mobilising, co-ordinating and sharing resources needed for the discharge of its statutory functions, from its membership and from others which may be bound by its decisions; and
- c) appointing such sub-committees as are considered necessary for the better performance of its duties.

(e) Influencing Powers

- The core non-discretionary statutory duties for a Health and Wellbeing Board relate to policy preparation and influencing for the purpose of advancing health and wellbeing.
- The delivery functions and responsibility for budgets allocated to delivering those services remain within the remit of the relevant service committees.
- As outlined in the terms of reference, the Health and Wellbeing Board does not have the power to direct the spending of the budget holding committees. The scope of the Health and Wellbeing Board is limited to “*its membership and...others which may be bound by its decisions*”. The spending committees are not “*bound by.....decisions*” of the Health and Wellbeing Board under the Board’s Terms of Reference, and therefore outside the scope of Terms of Reference.
- The Health and Wellbeing Board may seek to influence spending decisions particularly through setting policy direction in the Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy.

(f) Spending power and resourcing

- The Health and Wellbeing Board can influence decisions through Common Council and can suggest funding allocations be made from the public health budget to deliver the Health & Well-being Strategy (priorities & objectives). The Board itself is not a spending committee.
- The Director of Community and Children's Services is the budget holder for the Public health budget of £1.6 million and is the "accountable" officer.
- The Department of Community and Children's Services has spending powers of up to £250,000, and can consult with the Health and Wellbeing Board regarding budget expenditure.

- **Sub-Committees and Working Groups**

The Board may establish and appoint to sub-committees and working groups. The Board may delegate any of its functions to sub-committees or working groups or request them to undertake task and finish reviews or project work in the pursuit of the Board's goals.

Members of a sub-committee or working group may be a Statutory or Co-opted Member of the Board or any Elected Member of the Court of Common Council. Additional members of a sub-committee or working group will be agreed by the Board. Sub-committees and working groups will cease to exist upon a decision by the Board.